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E-TENDER No. TRTI/2025/FRA /DESK-04/ 4852

Date: 06/11/2025
10-11-2025

MINUTES OF PRE-BID MEETING FOR TENDER REFERENCE NO:

TRTI/2025/FRA/DESK-04/4615

For “Request for Proposal (RFP) Development of Web GIS portal for Display of Potential and Actually Recognized FRA areas (IFR/CFR) and Preparation of FRA atlas”

[Tender ID - 2025_TRTIP_1235667_1 dated 30th October 2025]

Date & Time: 6th November 2025 at 12:00 hrs. Thursday

Venue: Meeting held at Conference Hall, Tribal Research & Training Institute, Pune, 411001

Agenda: Pre-bid meeting for Tender Title Name - “Request for Proposal (RFP) Development of Web GIS portal for Display of Potential and Actually Recognized FRA areas (IFR/CFR) and Preparation of FRA atlas” (Tender ID - 2025_TRTIP_1235667_1 dated 30th October 2025).

The pre-bid meeting was organized to address the queries raised by the bidders for the said RFP. The tender is for Development of Web GIS portal for Display of Potential and Actually Recognized FRA areas (IFR/CFR) and Preparation of FRA atlas. The Bid Evaluation Committee clarified the queries point wise raised by the bidder and the same is recorded. The queries received by bidder’s representatives with Bid Evaluation Committee remarks are placed as below. The Bid Evaluation Committee has also decided that the pre-bid meeting minutes should be treated as part of the RFP conditions and shall be binding to Bidders.

Sr No	Tender Page no.	Clause no.	Query raised by the bidder	Clarification given for the query
1	Page No-2	Tender Fee & EMD Amount	Request to consider Start-up / MSME Exemption for this bid.	No Change in RFP conditions shall prevail.
2	Page No-7	Consortium & Joint Ventures	Request to consider Consortium & Joint Ventures to complete work.	No Change in RFP conditions shall prevail.
3	Page No-9	Pre-qualification criteria - Turnover	Request to consider Average Annual Turnover in last three years ending on 31 st Mar 2025 to 75 Lakhs	Minimum Average Annual Turnover in last three years ending on 31 st Mar 2025 will be considered as 75 Lakhs.

Sr No	Tender Page no.	Clause no.	Query raised by the bidder	Clarification given for the query
4	Page No - 7	Payment Schedule	Request to change Payment schedule as below Upon signing MoU and work order issued – 25% Completion of Activities up to 10 – 25% Completion of Activities up to 15 – 30% Completion of Activities up to 18 – 20%	<u>Changes done in Payment Schedule as below,</u> Upon signing MoU and work order issued – 10 % Completion of Activities 4-10 – 35% Completion of Activities 11-15 – 35% Completion of Activities 16-18 – 20%
5	3. Scope of Work, Page No.: 05	3. Scope of Work 1. Prepare methodology for estimating the potential areas of community forest rights based on village, forest and census data. 2. Prepare methodology for identifying CFR recognized revenue survey plots and forest compartments based on CFR title data	1. Kindly clarify whether the input datasets (forest boundaries, census data) will be provided by the department or the bidder is expected to procure and prepare these datasets independently. Please also specify the spatial resolution, projection system, and base year for the datasets to be used for estimation. 2. Please confirm the availability, format, and quality of the CFR title data (e.g., digital shape files, scanned documents, or tabular records). Additionally, clarify whether the linkage between CFR titles and revenue survey plots/forest compartments should be done spatially (GIS overlay) or through attribute-based matching.	1. As the census data is public available data it can be accessed from any open source. TRTI will provide the CFR Grated villages list along with Land recognized as CFR. 2. The CFR data is available in scanned documents and tabular records, no shape file of CFR is Available. For second question yes, it has to be done spatially.

Sr No	Tender Page no.	Clause no.	Query raised by the bidder	Clarification given for the query
6	3. Scope of Work, Page No.: 05	General: Bidder has to identify CFR Potential Villages using spatial layers and census-linked forest land presence.	Since the bidder is required to identify the CFR potential villages, including the CFR areas themselves, please clarify the following: (i) What will be the primary data sources for identifying the existing CFR areas and forest boundaries? (ii) What is the total Area of Interest (AOI) or geographical extent to be covered under this assignment — is it for all districts of Maharashtra or limited to specific regions? It will be helpful in the cost estimation.	(i) Notified Community Forest Resource (CFR) titles issued by the competent authorities under FRA, 2006; will be given to the selected agency at time of commencement. (ii) The total Area of Interest (AoI) shall cover all districts in Maharashtra where Community Forest Resource Rights have been recognized and titles have been issued under FRA, 2006. The detailed district-wise list and the current status of CFR titles will be shared with the selected agency at the time of commencement. Accordingly, cost estimation may be done considering a state-wide scope.
7	2. Objectives, Page No.: 05	Mapping of CFR Potential Areas within and beyond village boundaries using GIS techniques and the 2 km Reserve Forest thumb rule.	Please specify whether the 2 km buffer from Reserve Forest boundaries should be applied uniformly across all districts or adjusted based on local forest types and administrative constraints. Also, confirm if existing land use / land cover data should be incorporated to refine potential area delineation.	Yes, the methodology will be applied to all areas.

Sr No	Tender Page no.	Clause no.	Query raised by the bidder	Clarification given for the query
8	3. Scope of Work, Page No.: 06	4. Develop and deploy a web-GIS interface on the TRTI's server in English & Marathi to display the above layers, along with base satellite imagery, taluka and district boundaries, and Functionality to add new layers or layer group (e.g. land use pattern, Cadastral Map layer, water body Layer Etc.) to the dashboard, measurement tools, map/maps downloading feature (KML, PDF or Any Relevant feasible formats).	Please clarify whether the bidder is required to procure the latest high-resolution satellite imagery for identifying CFR/IFR areas, or whether the necessary base imagery (such as NRSC/Bhuvan or other departmental datasets) will be integrated in the web GIS.	The required spatial datasets and satellite imagery will be procured by the Department from MRSAC, and the same shall be provided to the successful bidder for undertaking this assignment.
9	3. Scope of Work, Page No.: 05	3. Scope of Work 1. Prepare methodology for estimating the potential areas of community forest rights based on village, forest and census data. 2. Prepare methodology for identifying CFR recognized revenue survey plots and forest compartments based on CFR title data	1. Kindly clarify whether the input datasets (forest boundaries, census data) will be provided by the department or the bidder is expected to procure and prepare these datasets independently. Please also specify the spatial resolution, projection system, and base year for the datasets to be used for estimation. 2. Please confirm the availability, format, and quality of the CFR title data (e.g., digital shape files, scanned documents, or tabular records). Additionally, clarify whether the linkage between CFR titles and revenue survey plots/forest compartments should be done spatially (GIS overlay) or through attribute-based matching.	1. As the census data is public available data it can be accessed from any open source. TRTI will provide the CFR Grated villages list along with Land recognized as CFR. 2. the CFR data is available in scanned documents and tabular records, no shape file of CFR is Available. For second question yes, it has to be done spatially.

It was also decided that the queries received after the deadline as per RFP & after pre-bid meeting, shall not be considered for reply and e- tender bidding. The meeting ended with a vote of thanks.

(Approved by Hon'ble Commissioner TRTI)


(Deepa Mudholi Munde, IAS)
Commissioner
Tribal Research and Training
Institute, Pune

