



सत्यमेव जयते



Tribal Research and Training Institute (TRTI), Pune

*An Autonomous Institute of Govt. of Maharashtra under
Tribal Development Department*

Request for Proposal (RFP) to conduct “Evaluation and Impact Assessment of the Thakkar Bappa Adivasi Vasti Sudharna Yojana ”

Issued By

Tribal Research and Training Institute (TRTI)

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Tender Notification No.: TRTI/2025/IT/Desk-1/ १४०

Dated- 11/02/2026



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TRTI/Evl/IADP/2026/Desk-04/880

Date: 09/02/2026

11/02/2026

Online Request for Proposal (RFP) to conduct a evaluation and impact assessment of **"Thakkar Bappa Adivasi Vasti Sudharana Yojana"**. Interested bidders from the Empanelment wide Govt. Resolution of Planning Dept., GoM dated- (1) Resolution No. ASanSa-1324/PraKra-8/Ka-1417, Dated-12 September, 2024 & (2) ASanSa-1324/PraKra-8/Ka-1417, Dated-16 July, 2025 can submit their Technical Bid & Commercial Bid online on website <https://mahatenders.gov.in>.

Name of the Service	Tender Fee (in Rs.)	Earnest Money Deposit (EMD) (in Rs.)
To conduct a evaluation and impact assessment of "Thakkar Bappa Vasti Sudharana Yojana" . for Tribal Research and Training Institute (TRTI), Pune, Maharashtra.	Rs 6,000/-	Rs 1,00,000/-

1. The Bidder will be selected based on QCBS selection method.
2. Joint Venture, Consortium and sub-contracting is not permitted.
3. The Bid document available on website <https://mahatenders.gov.in>
4. The interested bidders from empaneled list as mentioned above will have to register and enroll on website <https://mahatenders.gov.in/>
5. The interested from empaneled list as mentioned above bidders will have to submit all the required documents by online submission only.
6. The **Tender fees of Rs. 6,000/-** is required to be deposited online.
7. The **EMD of Rs. 1,00,000/-** is required to be deposited online.
8. The detailed bid document is also available on TRTI website i.e. <https://trti.maharashtra.gov.in>
9. Interested bidders shall submit their bid on or before **26/02/2026, 17:00 hrs.**
10. Right to reject any part of the bid or all the bids is reserved by Commissioner, TRTI, Pune.

Notice:

This document is the property of TRTI, Pune. It may not be copied, distributed or recorded on any medium, electronic or otherwise, without TRTI's written permission, even by the authorized personnel / company / agency for any purpose other than the purpose specified herein and it is strictly prohibited as it shall Amount to copyright violation and thus shall be punishable under the Indian Law.

Commissioner, TRTI, Pune

DISCLAIMER

1. The information contained in this Request for Proposal (the "RFP") or subsequently provided to Applicant(s), whether verbally or in documentary or any other form, by or on behalf of Tribal Research and Training Institute, Pune, (TRTI) or any of its employees or advisors, is provided to Applicant(s) on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.
2. This RFP is not an agreement and is neither an offer nor invitation by Tribal Research and Training Institute, Pune, (TRTI) to the prospective Applicants or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in the formulation of their application for qualification and thus selection pursuant to this RFP (the "Application"). This RFP includes statements, which reflect various assumptions and assessments arrived at by TRTI in relation to the work/s. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. This RFP may not be appropriate for all persons, and it is not possible for TRTI, its employees or advisors to consider the objectives, financial situation and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP may not be complete, accurate, adequate or correct. Each Applicant should therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this document and obtain independent advice from appropriate sources.
3. Information provided in this RFP to the Applicant(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. TRTI accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.
4. TRTI, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Bidder, under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way with selection of Applicants for participation in the Bidding Process.
5. TRTI also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused / arising from reliance of any Applicant upon the statements contained in this RFP.
6. TRTI may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this RFP.
7. The issue of this RFP does not imply that TRTI is bound to select and shortlist Applications and reserves the right to reject all or any of the Applications or Bids without assigning any reasons whatsoever. The Applicant shall bear all its costs associated with or relating to the preparation and submission of its Application including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by TRTI or any other costs incurred in connection with or relating to its Application. All such costs and expenses will remain with the Applicant and TRTI shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation for submission of the Application, regardless of the conduct or outcome of the Bidding Process.



Section-A

Invitation for Request for Proposal (Limited Tender)

Tribal Research and Training Institute, Pune (here in after referred to as **TRTI**), invites online Request for Proposal (RFP), in two Bid system - (Technical Bid & Commercial Bid) from the bidder in the **Empanelment wide Govt. Resolution of Planning Dept., GoM dated- (1) Resolution No. ASanSa-1324/PraKra-8/Ka-1417, Dated-12 September, 2024 & (2) ASanSa-1324/PraKra-8/Ka-1417, Dated-16 July, 2025** to conduct a evaluation and impact assessment of **"Thakkar Bappa Adivasi Vasti Sudharna Yojana"**.

Submission of a proposal in response to this notice shall be deemed to have been done after careful study & examination of this document with full understanding of its terms, conditions and implications.

The complete bid document is available on the website <https://mahatenders.gov.in/> & <https://trti.maharashtra.gov.in/> for the purpose of downloading. The downloaded bid document shall be considered valid for participation in the electronic bidding process (e-Tendering) subject to the submission of online bid and online payment of tender fee and EMD.

To participate in this limited online bidding process, Bidders must procure a Digital Signature Certificate as per Information Technology Act-2000 using which they can digitally sign and encrypt their electronic bids.

Section-B

Key Events & Dates

1. Key Events and Dates

Sr. No.	Event	Date & Time
1	Publish Date	11/02/2026, 17:00 hrs.
2	Document Download / Sale Start Date	11/02/2026, 17:00 hrs.
3	Bid Submission Start Date	11/02/2026, 17:00 hrs.
4	Clarification Start Date	11/02/2026, 17:00 hrs.
5	Clarification End Date	17/02/2026, 17:00 hrs.
6	Pre-Bid Meeting Date	18/02/2026, 16:00 hrs.
7	Bid Submission End Date	26/02/2026, 17.00 hrs.
8	Technical Bid Opening	27/02/2026, 17.00 hrs.
9	Technical Presentation	To be intimated later

2. Other Important Information Related to Bid

Sr No	Item	Remark
1	Earnest Money Deposit (EMD) (To be paid online)	Rs 1,00,000/- (Rs. One Lakh Only)
2	Tender Fee – (To be paid online)	Rs 6,000/- (Rs. Six Thousand Only) (Non-Refundable)
3	Bid Validity Period	One-hundred-and-twenty (120) days from the date of submission of Bid.



Section- C

Instructions to Bidders

This Request for Proposal (RFP) is for conducting evaluation and impact assessment of **“Thakkar Bappa Adivasi Vasti Sudharna Yojana”** for Tribal Research and Training Institute (TRTI), Pune.

About TRTI, Pune

Tribal Research and Training Institute, Pune (TRTI, Pune) is an Autonomous Institute of Tribal Development Department, Government of Maharashtra Registered under Bombay Public Trust Act, 1950. The Tribal Research & Training Institute (TRTI) was established in May, 1962 to undertake research studies on various aspects of tribal and to assess the impact of developmental programs/schemes on the life of the tribal people.

Scope of Work

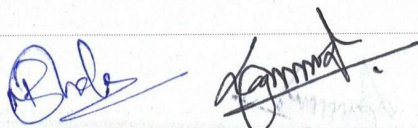
Project Title : To conduct evaluation and impact assessment of the **“Thakkar Bappa Adivasi Vasti Sudharna Yojana”**.

About Thakkar Bappa Adivasi Vasti Sudharna Yojana.:

The **Thakkar Bappa Adivasi Vasti Sudharna Yojana**, aimed at providing basic infrastructure to settlements/villages of Scheduled Tribes in urban and rural areas of the state, was being implemented at the district level as per the provisions of the Government Resolution dated 26.06.2007. However, for the year 2021-22, in relation to the District Annual Tribal Sub-Plan, the Tribal Development Department, through its Government Circular dated January 20, 2021, transferred the "5 percent untied funds for Gram Panchayats in PESA areas" scheme from the state level to the district level. Therefore, to reduce the corresponding liability at the district level, the "**Thakkar Bappa Adivasi Vasti Sudharna Yojana**," has been transferred to the state level from the year 2021-22 onwards. Taking this into consideration, and to develop the settlements/villages of Scheduled Tribes in the rural areas of the state, the Tribal Development Department, through Government Resolution No. TBAYO-2021/Pr.No.15/Ka.9, dated February 3, 2023, decided to approve the suggested works at the government level and revise the works to be undertaken under this scheme, the implementing agencies, and other criteria. The list of works to be included, the scope of the scheme, and the population-based financial criteria for the works have been revised, and currently the scheme is being implemented at both the state and district levels according to these revised criteria.

Purpose of the Project

The objective of the "**Thakkar Bappa Adivasi Vasti Sudharna Yojana**" scheme is to provide essential community development facilities in tribal settlements/hamlets/clusters within the state's Tribal Sub-Plan areas, Additional Tribal Sub-Plan areas, MADA, Mini-MADA, and areas outside the Tribal Sub-Plan, in proportion to the tribal population and within the prescribed financial limits. Under this scheme,



community development facilities related to water supply, sanitation, electricity, roads, health, and education are provided. Evaluating the effective implementation of the scheme, identifying its successes, limitations, challenges, and areas for improvement is essential. An independent evaluation study is necessary to understand the scheme's real-world utility, its impact on beneficiaries, and the efficiency of its implementation.

There is a need to

- i) To assess the relevance of the scheme and evaluate the implementation process
- ii) To verify whether the provided assistance, examine allocation & and utilization of funds under the Thakkar Bappa Adivasi Vasti Sudharna Yojana was disbursed on time.
- iii) To study the impact, effectiveness, efficiency & obstacles of the Thakkar Bappa Adivasi Vasti Sudharna Yojana
- iv) Policy improvements and future recommendations

This Evaluation will serve as empirical evidence for policy making, resource distribution and planning of interventions for tribal population.

Objectives of the Project

- i) To verify whether the assistance provided under the "Thakkar Bappa Tribal Settlement Improvement" scheme was disbursed on time.
- ii) To examine the proper allocation and utilization of funds for the "Thakkar Bappa Tribal Settlement Improvement" scheme and the delivery of benefits to the beneficiaries.
- iii) To study the impact, effectiveness, and efficiency of the "Thakkar Bappa Tribal Settlement Improvement" scheme.
- iv) To identify the difficulties, obstacles, and areas for improvement in the implementation of the "Thakkar Bappa Tribal Settlement Improvement" scheme.
- v) To formulate policy recommendations and suggestions for future planning for the "Thakkar Bappa Tribal Settlement Improvement" scheme.
- vi) To contribute in achieving the Sustainable Development Goals (relevant).

Evaluation and Impact Assessment:

The agency should adopt the national standard evaluation framework used by NITI Aayog's Development Monitoring and Evaluation Office (DMEO).

1. Evaluation Framework (REESI+E)

The assessment should be structured around the internationally recognized **REESI+E** framework:

- **Relevance:** Does the scheme align with the current needs of Tribals?
- **Effectiveness:** Has the scheme achieved its goal of creating sustainable living conditions through community development facilities
- **Efficiency:** Are resources utilized optimally? Analyze the time-lag between the process of selection of works, approval and actual implementation.
- **Sustainability:** Are assets created maintained post-completion? Is there a noticeable and consistent change in the socio-economic development of tribals?
- **Impact:** Long-term socio-economic shifts in income, living conditions and distress migration.
- **Equity:** Assessment of benefits reaching the most vulnerable, specifically PVTGs, BPL, and women farmers

2. Sampling Plan

A **Multi-Stage Stratified Random Sampling** approach is recommended to ensure representative data across Maharashtra's diverse agro-climatic zones.

- i. **Stage 1 (District Level):** Stratify districts into TSP (Internal) and OTSP (External) areas. Select districts with high ST concentrations and those with higher implementation of community facilities
- ii. **Stage 2 (Taluka Level):** Select 2 talukas per district based on the number of beneficiaries.
- iii. **Stage 3 (work Selection):** Stratify the sample based on the type of works sanctioned and clusters
- iv. **Control Group:** To measure "true impact," include a control group of beneficiary Tribal Vasti with similar Tribal Vasti who have not yet received scheme benefits.
- v. **Sample Size:** The sample size should be proposed based on standard statistical procedure with assurance of specified confidence level and margin of error.

3. Impact Assessment Workflow

- vi. **Desk Review:** Administrative data about the scheme needs to be compiled and analyzed, In-Depth Interviews (IDIs) of the administrative implementation machinery at each stage and Focused Group Discussions (FGDs) with the officials.
- vii. **Physical Verification:** Conduct GPS-tagged site inspections of 100% of the sample to verify the quality of assets
- viii. **Household Surveys:** Use a "Panel Data" approach, comparing current status with the baseline recorded in the administrative sources
- ix. **Qualitative Analysis:** Conduct Focus Group Discussions (FGDs) with tribal vasti residents and local Agriculture Officers to identify bottlenecks in the overall implementation of the scheme.

4. Proposed Questionnaire Modules

The questionnaire should be divided into five modules to capture the full lifecycle of the intervention. (Indicative- can be modified with additions)

Module A: Community facilities Beneficiary and Work Profile

- Requirement of community facilities for the Tribal Pada/Vasti/Cluster etc.
- Household size, Landholding size, BPL status and literacy level etc. of the beneficiary family.

Module B: Implementation Process (Efficiency)

- Number of days taken from application to approval, actual implementation, completion and usage start.
- Experience with the sanctioning procedure and online portals/facilities provided for the implementation of the scheme (if any)

Module C: Living conditions Impact (Productivity)

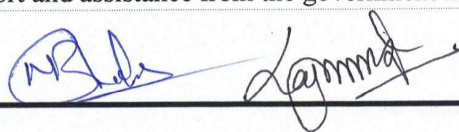
- **Living conditions:** Compare pre-scheme with post-scheme (i.e. before implementing the community facilities and after its implementation).
- **Other benefits :** Direct and indirect benefits from the community facilities implemented

Module D: Socio-Economic Impact (Welfare)

- **Annual Income:** Net increase in family Income (converting benefits to monetary terms).
- **Migration:** Change in number of days of seasonal out-migration for wage labor, self-employment etc.
- **Asset Ownership:** Purchase of new productive assets (livestock, machinery & equipment) post-scheme.

Module E: Sustainability & Institutional Support

- Functionality of the community facilities created through the scheme, maintenance etc..
- Quality of the community facilities and the role of inspecting machinery.
- Adherence to the scheme norms (e.g., population and the financial limit for the work etc.)
- Support and assistance from the government machinery implementing the scheme and the Project Office.



Questionnaire for the institutional mechanism

Separate Questionnaire Modules to be devised for institutional delivery mechanism at each stage. Such stages needs to be identified and questionnaire to be designed in line with the role of the machinery in scheme implementation.

5. Data Compilation, Analysis and Report

- Compilation of data based on the FGDs, IDIs, physical verification of works/assets and administrative records/reports
- Analysis of data – Qualitative and Quantitative
- Writing a Report (should be in Marathi and English)
- Presentation of the report and finalization of the report as per the modifications suggested by the concerned committee by TRTI.

Timeline, Payment Terms and Criteria for selection of agency

1. Timeline of the Project

Phase	Activities to be completed	Timeline
Phase 0	Based on the study of the administrative documents and secondary data & reports, concept note elaborating complete process flow should be submitted.	within 10 days from the date of issue of work order
Phase I	MoU/Contract to be signed	within 15 days from the issue of work order
Phase II	Primary phase of study- finalization of the schedules and questionnaires for IDI (In Depth Interview) & FGDs (Focused Group discussions), instructions manual for the field work, conducting pilot survey & submission of the report of the primary phase. Each activity should be intimated to & validated from TRTI.	within 1 month from the issue of work order
Phase III	Field work – IDIs, FGDs and Physical Inspection of works/assets Report of field work should be submitted to TRTI so that the officials can visit for inspection. These should also include the IDIs of the implementing agencies officials.	within next two months after completion of Phase II (within 3 months from the issue of work order)
Phase IV	Data compilation, analysis and submission of draft report, presentation of the report	within next one month after completion of Phase III (within 4 months from the issue of work order)

2. Payment Terms

- Completion of Phase II – 30 % of the sanctioned amount for the project (Including GST)
- Completion of Phase III – 30 % of the sanctioned amount of the project (Including GST)
- Completion of Phase IV- 20 % of the sanctioned amount of the project (Including GST)
- Final approval of the Report by TRTI – Balance 20 % of the sanctioned project (Including GST)

3. Selection Process of the Agency

- The selection of agency will be done on Quality and Cost Based Selection (QCBS) method. (70 % weightage for Quality and 30 % Weightage for Cost)
- The evaluation of the project proposal will be done by the committee formed by TRTI.
- The Selection Process along with the Technical and Financial Evaluation, Criteria for Technical Evaluation and Financial Evaluation are given as below.

Selection Process :

Technical & Financial Evaluation

- i. The bidders will be invited through Limited Tender for conducting evaluation study of Thakkar Bappa Adivasi Vasti Sudharana Yojana from the empanelled agencies as per the abovementioned GRs.
- ii. The Evaluation Committee shall invite each bidder to make a power point presentation as part of the technical evaluation. Bidder must submit soft copy of power point presentation. Bidder should carry all necessary original documents at the time of presentation.
- iii. Presentation marks will be awarded on the basis of quality of content and the bidder who is found to show case the best quality in particular criteria defined above shall be awarded maximum marks, other bidders awarded marks on relative basis.
- iv. In order to qualify technically, **Bidder must secure a minimum of 70% of total marks in technical evaluation after summing up.** Only those Bidders who have a minimum score of 70% of total marks in technical evaluation will be considered for opening of their Commercial Bid. Only the Bids qualifying the technical evaluation will be considered for commercial evaluation.
- v. The Bidder must possess the technical know-how and the financial ability that would be required to successfully provide the services sought by TRTI, Pune for the entire period of the contract. The Bidder's Bid must be complete in all respects, conform to all the requirements, terms and conditions and specifications as stipulated in the Bid Document. There should be no mention of bid prices in any part of the Bid other than the Commercial Bids.
- vi. The Technical Evaluation Criteria is given in Table 1 and Financial Evaluation criteria is given in Table 2.
- vii. QCBS Illustration is given for broad understanding of the process to the bidder.
- viii. **TRTI, Pune reserve rights to negotiate with successful bidder.**

Award of contract

- i. Bid Evaluation Committee formed by the Commissioner, TRTI will evaluate the Technical & commercial Bid as stated above. Decision of the Commissioner, TRTI would be final and binding upon all the Bidders. TRTI will notify the acceptance of Bid to the successful Bidder.
- ii. As per Quality and Cost Based Selection (QCBS) process, the contract is awarded to the bidder with the highest combined score, calculated by weighting technical and financial scores. If a tie occurs, the bid with the higher technical score is typically selected.
- iii. The selection of the bidder shall be based on QCBS method in which weightage of technical score shall be 70% and weightage of financial score shall be 30%.

Signing of Contract/MoU

- i. Once TRTI notifies the successful Bidder that its Bid / proposal has been accepted and the work order is issued by TRTI, the successful bidder will have to enter into a separate MoU with TRTI incorporating the conditions of the Bid / RFP and its amendments and any special conditions as may be required by TRTI.
- ii. TRTI will also issue Letter of Intent/Letter of Award/Work Order with any special conditions as may be required by the respective organization, which will be binding on the successful bidders.
- iii. In case the successful Bidder is unable to execute contract within 15 days or within time period as may be specified by the respective organization, TRTI shall forfeit the Earnest Money Deposit (EMD) and cancel its Bid.



Quality Cost Based Selection (QCBS)

Table 1: Technical Evaluation Format

Evaluation Criteria	Max. Marks	Remarks
Experience of projects from Private sector or Government in related area.	20	4 marks for each successfully completed scheme evaluation projects of which two projects should be related to Agriculture & Tribal area. (5 projects will be considered for evaluation criteria)
Proposed Team Qualifications & Experience	8	Project Lead: Minimum Post Graduate in Statistics/Economic or related field with at least seven years' experience in survey design & its implementation, data analysis and report writing
	6	Statistical Analyst : Post Graduate in Statistics/ Economic or related field with at least five years' experience in Statistical Analysis.
	6	Subject Experts (2) : Post Graduate in Agriculture or related fields with at least five years' experience in related field.
Understanding of Objectives & key functionalities	20	Evaluation will be done based on the presentation & discussion during presentation.
Technical Approach & Methodology & detailed explanations of overall project plan	20	Evaluation will be done based on the presentation & discussion during presentation. (10 marks for Appropriate Sampling Methodology)
Work Plan with Timeline & Deliverables	20	1) Work Plan should be feasible & aggressive (Maximum 120 days). The feasibility of the work plan shall be assessed activity wise by evaluation committee. The most aggressive & feasible work plan (in the eyes of Evaluation committee) shall be given highest marks. 2) The Bidders proposing work plan for more than 120 days. The deduction of marks would be done in the proportion of 2 marks for each addition 1.0 days or part thereof.
Total (Technical)	100	70 percent weightage

Note - The minimum qualifying marks required in technical criteria is 70 Marks (i.e., 70 %).
The bidders who score at least 70 Marks shall be considered for financial evaluation.

Table 2: Financial Evaluation Format

Parameter	Max Marks	Remarks
Cost Competitiveness	Lowest = 100	The cost should be mentioned without any taxes. Applicable taxes should be given separately.
Total (Financial)	100	30 percent weightage

Quality Cost Based Selection (QCBS) : ILLUSTRATION

The technical and financial scores secured by each bidder will be added with weight of 70:30 respectively and a Cumulative Bid Score arrived at, using the formula:

$CS = (TS * 0.7) + (FS * 0.3)$, Where CTFS is Combined Technical and Financial Score;

TS = Technical Bid Score; FS = Financial Bid Score

The bidder with highest Combined Technical and Financial Score (CTFS) will be the successful bidder and be eligible to become the service provider.

The following is the illustration of the procedure for evaluation for the award of tender:

Stage 1: Technical Bid Evaluation (TS)

Bidder Details	Technical Marks obtained	Technical Score (TS) = $\left[\frac{\text{Technical Marks gained by Respective Bidder / Higher Technical Marks secured by Bidder}}{100} \right] \times 100$	Applying weightage of 70% to the TS
Bidder 1	95	$X = [95/95] \times 100 = 100.00$	$100 * 0.7 = 70.00$
Bidder 2	87	$X = [87/95] \times 100 = 91.58$	$91.58 * 0.7 = 64.11$
Bidder 3	65	$X = [65/95] \times 100 = 68.42$	Will not be assessed
Bidder 4	79	$X = [79/95] \times 100 = 83.16$	$83.16 * 0.7 = 58.21$

* Since the eligible TS should be at least 70 and hence Bidder No. 3 will be rejected.

Stage 2: Conversion of Financial Bid Amount to Score (FS)

Bidder Details	Financial Sanctioned Amount	Financial Score (FS) = $\left(\frac{LFB}{F} \times 100 \right)$	Financial Score after applying 30% weightage (FS * 0.3)
Bidder 1	Rs 150000	$110000/150000 * 100 = 73.33$	$77.33 * 0.30 = 21.99$
Bidder 2	Rs 130000	$110000/130000 * 100 = 84.61$	$84.61 * 0.30 = 25.38$
Bidder 4	Rs 110000	$110000/110000 * 100 = 100.00$	$100.00 * 0.30 = 30.00$

LFB – Lowest Financial Bid, F – Quoted Amount

Stage 3: Combined Technical & Financial Score (CTFS) with weightage of TS:FS as 70:30

Bidder Details	Technical Score after applying 70% weightage	Financial Score after applying 30% weightage	CTFS = TS+FS
Bidder 1	70.00	21.99	91.99 (H1)
Bidder 2	64.11	25.38	89.49 (H2)
Bidder 4	58.21	30.00	88.21 (H3)

Stage 4: Composite Score of the Bidders

Bidder	Technical Score (X)	Financial Score (Y)	Weighted Technical Score (70% of X)	Weighted Financial Score (30% of Y)	Composite Score (F=D+E)
A	B	C	D	E	F
1					
2					
3					

[Handwritten signatures]

Section-E

General Conditions of Contract

1. Conditional Bid (RFP) are liable for rejection.
2. Intending bidders can have detailed information from the office of TRTI, Pune, during office hours.
3. The Bid Evaluation Committee formed by Commissioner, TRTI will shortlist the bidder and will recommend to the Commissioner, TRTI.
4. The Commissioner, TRTI reserves the right to reject RFP without assigning any reason.
5. Bidder need to submit all relevant documents mentioned in pre-qualification and technical qualification criteria.
6. Initially MoU will be done with the selected bidder on a non-judicial stamp paper of Rs. 500. MoU need to sign within 15 days from the receipt of written communication of letter of Selection to this effect, failing which the EMD will be forfeited.

Important Note

- a) Payment of Service Provider shall be made after deducting all statutory deductions (TDS) in lieu of the taxes levied by the State Government, Central Government and other authorities.
- b) The Selected Bidder should submit their GST invoice / bill for each installment, in duplicate with the list of candidates. The payments shall be made within 10 working days of receipt of invoice. If, due to any reasons, payment delayed, no interest is payable.
- c) Commissioner, TRTI reserve the right to change the percentage of installments to be paid to the Service provider and also to change the terms and conditions associated with the payment installments

7. Failure to abide by the MoU/Contract Agreement:

The conditions stipulated in the agreement shall be strictly adhered to and violation of any of the conditions will entail termination of the contract without prejudice to the rights of the respective organization from which work order is issued with such penalties as specified in the Bidding document and the Agreement.

8. Jurisdiction and applicable Law

In case of any dispute arising out of the terms and conditions of contract or assignment, the matter shall be governed by the laws of India (both substantive and procedural) at that time being in force and shall be subject to exclusive jurisdiction of the Courts at Pune City.

9. Performance Bank Guarantee (BG):

Successful Bidder has to submit performance bank guarantee/Demand Draft of 3 % (three percent) of the awarded contract value from any scheduled bank in India, within 15 days of award of work order or within time period as specified in the work order to the respective organization from which work order is received. Performance Bank Guarantee (BG) shall be retained by TRTI till the end of the contract and shall be released on successful completion of Contract period.

In the event of the successful bidder being unable to service the contract for whatever reason, TRTI, Pune would evoke the PBG. Not with standing and without prejudice to any rights whatsoever of TRTI, Pune under the Contract in the matter, the proceeds of the PBG shall be payable to TRTI, Pune as compensation for any loss resulting from the Bidder's failure to complete its obligations under the Contract. TRTI, Pune shall notify the successful bidder in writing of the exercise of its right to receive such compensation within 14 days, indicating the contractual obligation(s) for which the Bidder is in default.

10. Fraud & Corrupt Practice

It is required that the bidder submitting bid and bidder selected through this tender process must observe the highest standards of ethics during the process of selection and during the performance and execution of project.

For this purpose, definitions of the terms are set forth as follows:

- a. "Corrupt Practice" mean offering, giving, receiving, or soliciting of anything of value to influence the action of TRTI or its personnel while executing this work.

- b. **"Fraudulent Practice"** means a misrepresentation of facts, in order to influence a Selection process or the execution of a Work Order, and includes collusive practice among Agency (prior to or after Proposal submission) designed to establish Proposal prices at artificially high or non-competitive levels and to deprive TRTI of the benefits of free and open competition.
- c. **"Unfair trade practice"** means supply of services different from what is ordered on, or change in the Scope of Work.
- d. **"Coercive practice"** means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the selection process or execution of the Work Order.
- e. **"Obstructive practice"** is
 - i. deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a TRTI, Pune investigation into allegations of a corrupt, fraudulent, coercive or collusive practice, and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or
 - ii. Acts intended to materially impede the exercise of TRTI, Pune's inspection and audit rights.

If it is noticed that the Bidder has indulged into the Corrupt/Fraudulent/Unfair/Coercive practices,

- i) It will be a sufficient ground for TRTI, Pune to terminate the contract and initiate black-listing of the vendor.
- ii) It will reject a proposal for award if it determines that the bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for the contract;
- iii) It will sanction a firm or individual, including declaring ineligible, either indefinitely or for a stated period of time, to be awarded a TRTI, Pune -financed contract if it at any time determines that the firm has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for, or in executing, a TRTI, Pune -financed contract; and
- iv) It will have the right to require that a provision be included in bidding documents and in contracts financed by TRTI, Pune, a provision be included requiring bidders, suppliers and contractors to permit TRTI, Pune to inspect their accounts and records and other documents relating to the bid submission and contract performance and to have them audited by auditors appointed by TRTI, Pune.
- v) **TRTI has rights to reject a proposal even after the award and blacklist the bidder, if it is found that the bidder is engaged in corrupt, fraudulent, unfair, or coercive practices.**

11. Penalty

The successful bidder should adhere to the work plan strictly. Delay beyond 120 days shall attract penalty of 2000/- per week or part thereof (Period of 120 days will be calculated from the date of work order. No communication will be entertained in this regard). TRTI, Pune reserves the right to waive off penalty considering prevailing circumstances and the reasons for delay for which successful bidder is not responsible. If the final report of the study is not submitted as per the agreed condition and within the stipulated timelines, where the delay is on account of the successful bidder then the TRTI, Pune will withhold the last installment. All penalties shall be deducted subject to a cap of 20 per cent of contract value.

12. Indemnity

The successful bidder agrees to indemnify and hold harmless TRTI, Pune, its officers, employees and agents (each a "Indemnified Party") promptly upon demand at any time and from time to time, from and against any and all losses, claims, damages, liabilities, costs (including reasonable attorney's fees and disbursements) and expenses (collectively, "Losses") to which the Indemnified Party may become subject, in so far as such losses directly arise out of, in any way relate to, or result from any misstatement or any breach of any representation or warranty made by the successful bidder.

13. Force Majeure:

If, at any time, during the continuance of the agreement, the performance in whole or in part by either party of any obligation under this agreement shall be prevented or delayed by the reason of any war, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restriction, Lockdown, strikes, or act of God (hereinafter referred to as "event"), provided notice of happening of any such eventuality is given by either party to the other within 21 days from the date of occurrence thereof, neither party shall by the reason of such event, be entitled to terminate this agreement nor shall either party have any claim for damages against the other in respect of such nonperformance or delay in performance; and service under the agreement shall be resumed as soon as practical after such event has come to an end or ceased to exist, and the decision of the TRTI as to whether the service have been so resumed or not shall be final and conclusive.

Provided further that if the performance in whole or part of any obligation under this agreement is prevented or delayed by reason of any such event by a period exceeding 120 days, either party may at its option terminate the agreement. The successful bidder shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. Force Majeure shall not cover the price fluctuation of components / service.

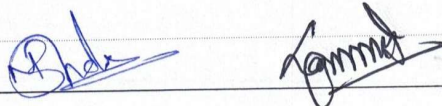
For purposes of this Clause, Force Majeure means an event or situation beyond the control of bidder, that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Bidder.

If a Force Majeure situation arises, the bidder shall promptly notify TRTI in writing of such condition and the cause thereof. Unless otherwise directed by TRTI in writing, the Bidder shall continue to perform its obligations under the Contract as far as it is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event

14. Rights to Accept/Reject any or all proposals

Commissioner, TRTI, Pune reserves the right to accept or reject any proposal and to annul the bidding process and reject all Bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected bidder or bidders of the grounds for TRTI, Pune's action.

TRTI, Pune shall also be entitled to make recoveries from the successful bidder's bills, performance bank guarantee, or from any other amount due to him, the equivalent value of any payment made to him due to inadvertence, error, collusion, misconstruction or misstatement.



Annexures

Annexure-A

(To be Submitted on Bidder Letter head)

Date-

To,

**Hon'ble Commissioner,
Tribal Research & Training Institute,
28, Queen's Garden,
Pune-411001**

Sub: Selection of Bidder to conduct evaluation study of **"Thakkar Bappa Adivasi Vasti Sudharana Yojana"**

Ref.: Tender No: -

, Dated - .

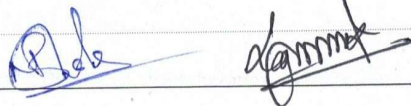
Dear Sir/Madam,

Having examined the Bid Document (and the clarification / corrigendum issued thereafter, if any), the receipt of which is hereby duly acknowledged, we, the undersigned, offer to conduct evaluation study of "Thakkar Bappa Adivasi Vasti Sudharana Yojana" implemented by GoM.

We attach here to our responses to Technical requirements & commercial proposals as required by the Bid Document. We confirm that the information contained in these responses or any part thereof, including the exhibits, and other documents and instruments delivered or to be delivered to Tribal Research & Training Institute, Pune is true, accurate, verifiable and complete. This response includes all information necessary to ensure that the statements there in do not in whole or in part mislead the TRTI, Pune in its short-listing process.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the selection process, we are liable to be dismissed from the selection process or termination of the contract during the project, if selected to do so.

We agree for unconditional acceptance of all the terms and conditions set out in the Bid Document (& subsequent clarification / corrigendum, if any) and also agree to abide by this tender response for a period of 120 days from the date fixed for bid opening. We hereby declare that in case the contract is awarded to us, we shall submit the Performance Bank Guarantee and sign the contract in the form prescribed in the Bid Document.



We agree that you are not bound to accept any tender response you may receive. We also agree that you reserve the right in absolute sense to reject all or any of the products/ services specified in the tender response.

It is hereby confirmed that I/We are entitled to act on behalf of our company/ corporation/ firm/ organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Signature of Authorized Signatory (with official seal)

Name :

Designation :

Address :

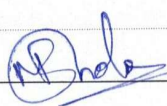
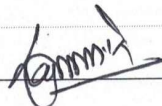
Telephone & Fax :

E-mail address :



Annexure-B
(Format to share Bidder's particulars and contact person's details)

#	Description	Details (by the responder to the Bid Document)
Organization/Institution Details:		
1.	Name of the Organization/Institution	
2.	Official address & contact details	
3.	Phone No. and Fax No.	
4	Name of Head/Chairman/Director/ Partner/President/MD	
5	Contact Person's Name & Designation	
6	Mobile Number & email Address	
	Date of Establishment of Organization as per Documents of Establishment/Registration of Organization	
	(a) If the Organization is registered? (Yes/No)	
	(b) If Yes, under which Act Organization is registered (Legal Status)	
	(c) Registration Number	
7	(d) Date of Registration	
	(e) Date of Expiry	
8	Service Tax Registration No.	
9	Permanent Account Number (PAN) of the organization	
	Whether GST payee? (Yes/No)	
10	(a) If Yes, GST Number	
11	Total No. of years of experience of the Bidder (Period before the date of registration of bidder is not considered)	
Authorized signatory:		
1.	Name	
2.	Title	
3.	Organization/Institution address	
4.	Phone No. & Fax. No.	
5.	Mobile No.	
6.	e-mail	
Secondary contact:		
1.	Name	
2.	Title	
3.	Phone & Fax No.	
4.	Mobile No.	
5.	e-mail	

Annexure C

Authorization letter for attending pre-bid meeting

(To be provided on the letter head of Bidder)

No.....

Date.....

To,

**Hon'ble Commissioner,
Tribal Research & Training Institute,
28, Queen's Garden,
Pune-411001**

Sub:Bid No.....due date.....

Respected Sir/Madam,

We here by authorize Dr./Mr./Ms.....as our authorized representative to represent us on the following occasion:

i Pre-bid Meeting to be held onat.....a.m./p.m.

Kindly permit him/her to attend the same.

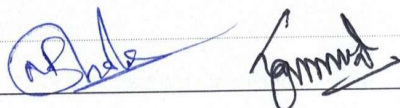
Yours faithfully,

Signature:

Name of signatory:

Designation:

Rubber Stamp



Annexure – D
(Pre-Bid Queries Format)

Name of the Bidder (Organization):

Name and designation of Person(s) Representing the Bidder:

Contact Number:

Email Id:

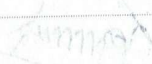
RFP: Request for Proposal (RFP) “To conduct a evaluation and impact assessment of the
“Thakkar Bappa Adivasi Vasti Sudharana Yojana” for Tribal Research and
Training Institute (TRTI), Maharashtra

Sr. No.	Tender document page number	Clause, Section, point serial number (Tender Ref. No)	Query/ Clarification required	Suggestion
1				
2				
3				
4				

Date:

Place:

**Name, Designation and Signature of authorized
representative of the Bidder**



Annexure-E

(Declaration to be given on Bidder letterhead)

Date:

To,

Hon'ble Commissioner,
Tribal Research and Training Institute,
28 Queens Garden, Pune -411001
Maharashtra State

Subject: *Request for Proposal (RFP)* "To conduct evaluation and impact assessment for the Thakkar Bappa Adivasi Vasti Sudharana Yojana" for Tribal Research and Training Institute (TRTI), Maharashtra

Reference: Tender No

Dated

Respected Sir/Madam,

I/Wedo hereby submit RFP Conducting Evaluation and Impact Assessment of **Thakkar Bappa Adivasi Vasti Sudharana Yojana** for Tribal Research and Training Institute (TRTI), Maharashtra.

We do accept the mentioned in all respects in accordance with the terms and conditions as mentioned in the Bid Document.

I/We have paid an Amount of Rs. 1,00,000/- towards EMD and I/We are aware that the EMD will not bear any interest.

We are aware that Tender fee of Rs 6,000/- is **non refundable**. If this tender is accepted, I/We agree to abide by and fulfill all the terms and conditions of the contract. I/We hereby distinctly and expressly declare and acknowledge that before submission of this tender; I/We have carefully followed the instructions.

I/We distinctly agree that I/We would hereafter make no claim or demand upon the Commissioner, TRTI, Pune based upon or arising out of any alleged misunderstanding or misconceptions or mistake on my / our part of the said contract, agreements, stipulations, restrictions and conditions. Any notice required to be served on me / us shall be sufficiently served on me / us by post (registered or ordinary) or email or courier or left at my / our address given herein.

I / We fully understand the terms and conditions of the contract to be entered into between me/us and the respective organization specified in the bid document and the written agreement shall be the foundation of the rights of both the parties and the contract shall not be deemed to be complete until an agreement has been signed by me/us and the respective organization specified in the bid document

Date:

Place:

Name, Designation and Signature of authorized representative of the Bidder



Annexure- F

(Declaration for Proprietor/Partner/Director/Trustee is NOT BLACKLISTED by any Government agency, on their letter head)

To,

Hon'ble Commissioner,
Tribal Research and Training Institute,
28 Queens Garden, Pune -411001
Maharashtra State

Subject: Self Declaration of not Blacklisted by any Government agency / Department /
Autonomous Institute of any state Government and or Central Government

Reference: Tender No

Dated

Respected Sir/Madam,

I/We.....do hereby submit declaration/
undertaking that our Company Name (Name).....and
any other company in which I am or any of my partner/director/trustee is a
Proprietor/partner/director/trustee is not Blacklisted by any Government agency /
Department / Autonomous Institute of any state Government and or Central
Government.

I/We have read the Tender documents and related matters carefully and diligently and that
I / We have uploaded the tender having studied, understood and accepted the full
implications of the agreement.

Date:

Place:

**Name, Designation and Signature of authorized
Representative of the Bidder**



Annexure- G

(Declaration / Undertaking of the Bidder to be submitted along with Technical Bid, on its letter head)

Date:

To,

Hon'ble Commissioner,
Tribal Research and Training Institute,
28 Queens Garden, Pune -411001
Maharashtra State

Subject: *Request for Proposal (RFP)* "To conduct evaluation and impact assessment of "Thakkar Bappa Adivasi Vasti Sudharana Yojana" for Tribal Research and Training Institute (TRTI), Maharashtra.

Reference: Tender No.....

Dated

Respected Sir,

I/Wedo hereby submit declaration/undertaking that any of the Governing Member, Director, Partner, Managing Director, CEO of our Company (Name)..... is not having Criminal Case against them.

I/We have read the Tender documents and related matters carefully and diligently and that I / We have uploaded the tender having studied, understood and accepted the full implications of the agreement.

Date:

Place:

Name, Designation and Signature of Authorized Representative of the Company



Annexure-H

Format for CV of key staff members proposed

Please submit CV of 3 key staff members with supportive documents for all the details mentioned.

1	Name of the Staff																			
2	Current designation in the organisation / or on hire basis																			
3	Age as tender issuing date																			
4	Proposed role in the evaluation study																			
5	Educational Qualification (in chronological order with subject)																			
6	Language proficiency	<table><tr><th>Language</th><th>Reading</th><th>Writing</th><th>Speaking</th></tr><tr><td>English</td><td></td><td></td><td></td></tr><tr><td>Marathi</td><td></td><td></td><td></td></tr><tr><td>Hindi</td><td></td><td></td><td></td></tr></table>	Language	Reading	Writing	Speaking	English				Marathi				Hindi					
Language	Reading	Writing	Speaking																	
English																				
Marathi																				
Hindi																				
7	Total no. of years of work experience																			
8	Total no. of years of relevant experience in evaluation/sample surveys																			
9	Total no. of years of relevant experience in Agriculture and allied sector																			

Note: -(a) Third key staff members may or may not be full-time employee of the bidder.
However, whenever his/her services are required, this key member should be available.
(b) Supportive documents must be attached.
(c) Bidder should carry all necessary original documents at the time of presentation.



Annexure I-Draft Format for activity wise work plan

#	Activity	Timelines							Total No. of weeks
		<Month_1>				<Month_ >			
		week-1	week-2	<week-3	week-4	week-5.	week6	week-7	
1	Schedule Designing & Pilot survey along with final Approach Note								
2	Schedule finalization								
3	To collect all necessary secondary data regarding the scheme from all concerned offices.								
4	Instruction set design and training to the field staff								
5	Actual field work (man days)								
6	Inspection								
7	Schedules Scrutiny								
8	Data entry in electronic form and Validations								
9	Tabulation and data analysis								
10	Draft report								
11	Final report								

Note: - (a) For an activity, please mention name of month and put tick in concern week.

(b) Work plan (maximum up to 120 days) with timelines covering

(c) Details of activities which shall be subcontracted (if any) & the names & address of sub contracted parties.




[illegible]

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

Annexure L- Format for Price Schedule

The Bidders have to fill the details for price schedule for conducting evaluation and impact assessment of **Thakkar Bappa Adivasi Vasti Sudharana Yojana** implemented by GoM in below format.

This annexure should be submitted strictly on the letter head duly filled in, signed and stamped. (Signature & stamp of authorized signatory on each page is mandatory).

Item	Description	Total Cost in Rs.
1	Submission of raw data (in electronic form) along with canvassed filled in interviewed schedules	
2	Submission of final data and all final tables as per tabulations plan	
3	Submission of draft evaluation report	
4	Final report and recommendations	
5	Total Costs (Item 1 to 4)	
6	Local taxes (as applicable)	
7	Grand Total	

Commercial proposal instructions:

The Bidder has to fill the details for price bid only in the **BoQ** format provided in the <https://mahatender.gov.in> portal.

Note:

- All the prices are to be entered in Indian Rupees (INR) ONLY.
- The Bidder needs to account for all Out of Pocket expenses due to Boarding, Lodging and other related items.
- Prices indicated in the schedules shall be including of all taxes, Levies, duties etc. It is mandatory to provide breakup of all type of applicable Taxes, Duties & Levies wherever asked for at the time of raising invoice. During the payment stage, TRTI, Pune reserves the right to ask the Bidder to submit proof of payment against any of the taxes, duties, levies etc.
- For the purpose of evaluation of Commercial Bids, TRTI, Pune shall make appropriate assumptions to arrive at a common bid price for all the Bidders. This however shall have no co-relation with the Contract value or actual payment to be made to the Bidder.
- The Contract Price shall be a firm lump sum not subject to any alteration.
- The successful bidder shall be deemed to have satisfied itself as to the correctness and sufficiency of the contract price, which shall, except as otherwise provided for in the contract, cover all its obligations under the contract.
- TRTI, Pune would make payments to the successful bidder as delivery. The payment would be done within 45 days from the date of submission of invoices.
- Director, TRTI, Pune reserves the rights to waive aforementioned penalty considering prevailing circumstances.
- In case there is a discrepancy between the amount specified in figures and words, the amount specified in words would prevail.
- No advance payment will be made at any stage.

Signature of Authorized Signatory (with official seal)

Name & Designation:

Address:

Telephone & Fax:

Email Address:

Annexure M
Performance Bank Guarantee
(For a sum of 3% of the value of the contract value)

Ref. No. :

Date :

Bank Guarantee No. :

To,
The Accounts Officer,
Tribal Research & Training Institute,
28, Queen's Garden,
Pune-411001

Against Letter of Intent number _____ dated _____ relating to Tender No. _____

"To conduct evaluation and impact assessment of Thakkar Bappa Adivasi Vasti Sudharana Yojana" implemented by GoM (here in after called the 'LoI') for Tribal Research and Training Institute, Pune (hereinafter called "TRTI, Pune ") and _____ (hereinafter called the Bidder), this is to certify that at the request of the Bidder we _____ Bank, are holding in trust in favour of _____, the amount of Rs. _____ (Write the sum here in words) to indemnify and keep indemnified the TRTI, Pune against any loss or damage that may be caused to or suffered by the _____ by reason of any breach by the Bidder of any of the terms and conditions of the contract that will be entered subsequently (within 15 days) and/or in the performance thereof. We agree that the decision of _____, whether any breach of any of the terms and conditions of the contract and/or in the performance thereof has been committed by the Bidder and the amount of loss or damage that has been caused or suffered by _____ shall be final and binding on us and the amount of the said loss or damage shall be paid by us forthwith on demand and without demur to _____.

We _____ Bank, further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for satisfactory performance and fulfilment in all respects of the contract by the Bidder i.e. till _____ (herein after called the said date) and that if any claim accrues or arises against us _____ Bank, by virtue of this guarantee before the said date, the same shall be enforceable against us _____ Bank, notwithstanding the fact that the notice of any such claim is given to us _____ Bank, by _____ either before the said date or within the enforcement period of six months thereafter. Payment under this letter of guarantee shall be made promptly, within one month of our receipt of notice to that effect from _____. It is fully understood that this guarantee is effective from the date of the said LoI and that we _____ Bank, undertake not to revoke this guarantee during its currency without the consent in writing of _____.



We undertake to pay to ----- any money so demanded notwithstanding any dispute or disputes raised by the Bidder in any suit or proceeding pending before any court or Tribunal relating thereto our liability under this present guarantee being absolute and unequivocal. The payment so made by us under this guarantee shall be a valid discharge of our liability for payment there under. We _____ Bank, further agree that ----- shall have the fullest liberty, without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said contract or to extend time of performance by the Bidder from time to time or to postpone for any time or from time to time any of the powers exercisable by ----- against

the said Bidder and to forebear or enforce any of the terms and conditions relating to the said contract and we, _____ Bank, shall not be released from our liability under this guarantee by reason of any such variation or extension being granted to the said Bidder or for any forbearance by ----- to the said Bidder or for any forbearance and or omission on the part of ----- or any other matter or thing whatsoever, which under the law relating to sureties, would, but for this provision have the effect of so releasing us from our liability under this guarantee.

This guarantee will not be discharged due to the change in the constitution of the Bank or the Bidder.

Our liability under this Bank Guarantee shall not exceed and is restricted to Rs. _____

(Rupees _____ only).

Signature of Authorized Signatory (with official seal)

Date :

Place :

Name :

Designation :

Address :

Telephone & Fax :

E-mail address:

Signature of Witness 1

Name:

Signature of Witness 2

Name:

(Bank's common seal)



ANNEXURE-N

Check-list for the documents to be included

#	Document to be submitted	Submitted (Y/N)
Technical Proposal - Envelope A		
1	Annexure A: Bid Cover Letter	
2	Online payment receipt of E.M.D. of Rs. 1,00,000/- & Online payment receipt of Tender Fee of Rs. 6,000/-	
3	Annexure B: Format to share Bidder's particulars and contact person's details	
4	Annexure C: Authorization letter for attending pre-bid meeting (To be provided on the letter head of Bidder)	
5	Annexure D: Pre-Bid Queries Format	
6	Annexure E: Declaration to be given on Bidder letter head	
7	Annexure F: Declaration for Proprietor/Partner/ Director/ Trustee is NOT BLACKLISTED by any Government agency, on their letter head	
8	Annexure G: Declaration / Undertaking of the Bidder to be submitted along with Technical Bid, on its letter head	
8	Annexure H: Format for CV of key staff members proposed	
9	Annexure I: Draft Format for activity wise work plan	
10	Annexure J: Brief understanding of Thakkar Bappa Adivasi Vasti Sudharana Yojana (To be submitted by Bidder)	
11	Annexure K: Proposed methodology for evaluation study of Thakkar Bappa Adivasi Vasti Sudharana Yojana (To be submitted by Bidder)	
Commercial Proposal - Envelope B		
12	Annexure L: Format for Price Schedule	